

“Unsatisfactory”. Additionally, the agency supervisor cannot verify that the student meets the minimal competencies as outlined on the student evaluation, which references the NCTRC Job Analysis. If a student receives an “Unsatisfactory” the student will not be able to receive higher than C- grade and will need to repeat RECTH 5828 Recreational Therapy Internship. The university supervisor and the student will meet to discuss the student’s options.

**Indicating projected completion status on the Mid-Term Evaluation**

At the end of this Mid-Term evaluation, the supervisor will be asked to indicate if the student is on target for successful completion or if there are notable concerns. This will allow the academic supervisor to provide the necessary support for the student and internship supervisor.

Student’s Name: Aubrey Mansfield

Internship Agency: Shriners Hospitals for Children : SLC

Agency RT Supervisor: Laura Lewis Hollingshead, TRS CTRS

**Rating Scale**

- 1 Does not meet expectations
- 2 Needs improvement in meeting expectations
- 3 Meets expectations
- 4 Frequently exceeds expectations
- 5 Consistently exceeds expectations
- na Job task has not be introduced

**Part One: Performance Criteria**

	<b>Professional Relationships and Responsibilities</b>	1	2	3	4	5	na
1	Establish/maintain effective working relationships					X	
2	Create/maintain a safe and therapeutic environment					X	
3	Maintain CTRS/required state credential(s)						X
4	Participate in in-service training/staff development						X
5	Maintain knowledge of current TR/RT trends						X
6	Enhance professional competence/additional credentials						X
7	Enhance professional competence						X
8	Support the development of evidence-based practices						X
9	Adhere to professional standards of practice and code of ethics					X	

10	Participate in quality improvement process					X		
11	Participate in agency/professional committees						X	
Count Number of NA's								7
Add Total of Each Column								20
Add Total Score of Five Columns							20	
Average Score: Total Score Divided By (11 Items Minus The Number of NA'S)								

	<b>Assessment</b>	1	2	3	4	5	na	
12	Request/secure referrals/orders						X	
13	Obtain/review pertinent information					X		
14	Select/develop assessment methods/setting						X	
15	Establish therapeutic relationship					X		
16	Conduct assessments					X		
17	Analyze/interpret results					X		
18	Integrate/record/disseminate results					X		
Count Number of NA's							2	
Add Total of Each Column						25		
Add Total Score of Five Columns		25						
Average Score: Total Score Divided By (7 Items Minus The Number of NA'S)								

Comments:

	<b>Plan Interventions and/or Programs</b>	1	2	3	4	5	na	
19	Discuss results of assessment					X		
20	Develop/document intervention plan				X			
21	Develop/select interventions/approaches				X			
22	Develop/select protocols						X	
23	Utilize activity/task analysis						X	
24	Select adaptations/modifications/assistive technology				X			
Count Number of NA's							2	
Add Total of Each Column					2	5		
Add Total Score of Five Columns		17						
Average Score: Total Score Divided By (6 Items Minus The Number of NA'S)								

Comments:

	<b>Implement Interventions and/or Programs</b>	1	2	3	4	5	na	
25	Explain the purpose/outcomes of the intervention/program				X			
26	Implement individual/group sessions(s)				X			
27	Use leadership/facilitation/adaption techniques				X			
28	Monitor/address safety				X			
29	Observe for response to intervention/program				X			
30	Monitor effectiveness of intervention/program				X			
Count Number of NA's								
Add Total of Each Column								
Add Total Score of Five Columns								
Average Score: Total Score Divided By (6 Items Minus The Number of NA'S)								

Comments:

	<b>Evaluate Outcomes of the Interventions/Programs</b>	1	2	3	4	5	na
31	Evaluate changes in functioning						X
32	Determine effectiveness of individual intervention plan				X		
33	Revise individualized intervention plan					X	
34	Evaluate for additional/alternative/discharge of services						X
35	Determine effectiveness of protocols/programs						X
Count Number of NA's							
Add Total of Each Column							
Add Total Score of Five Columns							
Average Score: Total Score Divided By (5 Items Minus The Number of NA'S)							

Comments:

	<b>Document Intervention Services</b>	1	2	3	4	5	na
36	Document participation/adherence to intervention						X
37	Document behavioral observations						X
38	Document occurrences related to risk management						X
39	Document protocols/modalities						X
40	Document program effectiveness						X
Count Number of NA's							
Add Total of Each Column							
Add Total Score of Five Columns							
Average Score: Total Score Divided By (5 Items Minus The Number of NA'S)							

Comments:

	<b>Treatment Teams and/or Service Providers</b>	1	2	3	4	5	na
41	Identify the treatment team/community partners					X	
42	Provide information to team/community partners						X
43	Communicate information					X	
44	Coordinate/integrate intervention plan						X
45	Develop/provide collaborative services						X
Count Number of NA's							
Add Total of Each Column							
Add Total Score of Five Columns							
Average Score: Total Score Divided By (5 Items Minus The Number of NA'S)							

Comments:

	<b>Develop and Maintain Programs</b>	1	2	3	4	5	na
46	Maintain equipment/supply inventory					X	
47	Plan/coordinate support services					X	
48	Maintain program budget/expense records						X
49	Develop/distribute schedules						X
50	Identify funding sources				X		
51	Conduct needs assessment				X		
52	Conduct ongoing program evaluation						X
53	Follow risk management practices				X		
Count Number of NA's							
Add Total of Each Column							
Add Total Score of Five Columns							
Average Score: Total Score Divided By (8 Items Minus The Number of NA'S)							

Comments:

	<b>Managing TR/RT Services</b>	1	2	3	4	5	na
54	Comply with standards/regulations						X
55	Prepare/update written plan of operation						X
56	Confirm programs are consistent with agency mission						X
57	Recruit/train/educate/supervise/evaluate staff						X
58	Provide staff development/mentorship						X
59	Develop/implement/maintain internship program						X
60	Prepare/implement/evaluate/monitor annual budget						X
61	Support research programs/projects						X
62	Develop/conduct quality improvement plan						X
63	Write summary reports of TR/RT services						X
64	Identify/obtain/manage supplemental funding						X
Count Number of NA's							
Add Total of Each Column							
Add Total Score of Five Columns							
Average Score: Total Score Divided By (11 Items Minus The Number of NA'S)							

Comments:

21	Maintenance of professional boundaries (personal space, relationships, language)					X	
22	Ability to seek direct and indirect supervision					X	
23	Ability to accept direct and indirect supervision					X	
Count Number of NA's							
Add Total of Each Column							
Add Total Score of Five Columns							
Average Score: Total Score Divided By (23 Items Minus The Number of NA'S)							

### Outcome Scoring

Part One: Performance Criteria	Average Score
Professional Roles and Responsibilities	
Assessment	
Planning Interventions and/or Programs	
Implementing Interventions and/or Programs	
Evaluate Outcomes of the Interventions and/or Programs	
Documenting Intervention Services	
Working with Treatment and/or Service Teams	
Organizing Programs	
Managing TR/RT Services	
Public Awareness and Advocacy	
<b>Final Score (Add all average scores and divide by 10)</b>	
Part Two: Personal and Professional Development	Average Score
<b>Final Average Score (Average the two scores in part one and part two)</b>	

	<b>Awareness and Advocacy</b>	1	2	3	4	5	na
65	Establish/maintain network with organizations/advocates						X
66	Advocate for rights of person(s) served						X
67	Provide education to the internal/external stakeholders					X	
68	Promote marketing/public relations						X
69	Monitor legislative/regulatory changes						X
Count Number of NA's							
Add Total of Each Column							
Add Total Score of Five Columns							
Average Score: Total Score Divided By (5 Items Minus The Number of NA'S)							

Comments:

#### Part Two: Personal and Professional Development Criteria

	<b>The Therapeutic Recreation Intern Demonstrates:</b>	1	2	3	4	5	na
1	Positive Attitude					X	
2	Enthusiasm					X	
3	Self-confidence					X	
4	Empathy				X		
5	Flexibility					X	
6	Willingness to learn					X	
7	Judgment					X	
8	Initiative				X		
9	Respect and courtesy					X	
10	Cooperation					X	
11	Ability to evaluate personal strengths and weakness				X		
12	Ability to accept constructive criticism					X	
13	Professional dress according to setting					X	
14	Work habits (timeliness, completeness, consistent quality of work)					X	
15	Planning and organizational skills (time management, management of space and materials)					X	
16	Interpersonal relationships (with supervisor, staff, customers)					X	
17 *	Effective verbal communication skills (assertiveness, clarity, organization)						
18	Effective written communication (skills grammar, spelling, legibility)					X	
19	Uses available computer					X	
20	Use of medical terminology and abbreviations						X

\* I feel this question is unfair - given Aubrey's limitations I do not want to rate her. She gives a "5" for effort and willingness to try her best to be heard and understood.

### Part Three: Comments

1. List and give specific examples in which the intern excel?

Organized - Aubrey is very organized. She was a major help with our wheelchair costume clinic this year.

Completing assigned tasks - Aubrey was able to effectively complete the tasks assigned to her both independently and on time

Positive Attitude - a positive attitude is not something everyone has - but thankfully Aubrey does! She was always positive and upbeat which I appreciate.

2. List and give examples or situations in areas the intern need further development?

There will probably be some challenges for Aubrey in being able to have people give her a chance to show what she can do. I would love to see her find opportunities / take opportunities to show her strengths and talents.



3. Please check one of the following:

- Successful Completion:** The student passes the internship experience and received grade according to the points earned.
  
- Incomplete:** The student has not successfully met the agencies requirements for a successful internship. The university supervisor will meet with the agency supervisor, to outline with the student the specific tasks on the NCTRC Job Analysis that the student needs additional experience and training to achieve "Successful Completion" for the internship. Together an individualized plan for the student will be developed that includes specific outcomes and additional hours required. The student will receive a "T" for a grade in the course, which indicates the internship is still in progress.
  
- Unsatisfactory:** The student has not met the agency requirements for a successful internship. If an agency supervisor records an "Unsatisfactory" on the student's Final Agency Evaluation of Student-TRIE the agency supervisor is stating the student is not able to meet the required competencies of the agencies internship. The agency has met with the student throughout the internship documenting concerns regarding the student's abilities and performance, university supervisor was notified of concerns, and student and university supervisor have discussed the performance issues.

When given an unsatisfactory the agency supervisor is stating the internship experience is over and the student has not met the stated guidelines of the agencies internship thus receiving a "Unsatisfactory". Additionally, the agency supervisor cannot verify that the student meets the minimal competencies as outlined on the student evaluation, which references the NCTRC Job Analysis. If a student receives an "Unsatisfactory" the student will not be able to receive higher than C- grade and will need to repeat RECTH 5828 Recreational Therapy Internship. The university supervisor and the student will meet to discuss the student's options.

Date of Evaluation: 11-20-20

Agency Supervisor Signature [Signature]

Student Signature [Signature]